



September 2024

Application Process Frequently Asked Questions

Welcome to our Prime Healthcare Family! More than 22 years ago, Prime Healthcare was founded with a mission to save and transform hospitals, improve community healthcare, and provide the very best care to patients. To date, this extraordinary mission has preserved quality healthcare in more than 40 hospitals, 300 outpatient facilities, and 600 communities across the nation. We are honored to be selected to steward nine of your historic hospitals and four care sites into the future.

Following are questions we anticipate you may have regarding the application process. We have also created a special [Welcome Page](#) for you with additional information.

If you have further questions or comments, please email IllinoisHR@primehealthcare.com

1. Do I have to submit an application in order to receive an offer?

- Yes, given the change of ownership, associates will be required to apply for position(s).

2. When will I receive an email with a link to apply?

- Email invitations to apply for specific job titles will start soon and will continue to be sent on a rolling process across several months, concluding in early December. You will receive an email from primehealthcare+autoreply@talent.icims.com. The emails will contain links to apply to positions similar to your current position with Ascension. **(Please do not reply to primehealthcare+autoreply@talent.icims.com)**

3. If my colleague received an email invitation right away and I didn't, what should I do?

- Please don't be concerned. The rolling process will take several months, so you may not receive offers at the same time as others.

4. Can I apply for a position different from what I received in the email?

- Yes, you may review a list of open positions at <https://www.primehealthcare.com/welcome-to-the-prime-family/>

5. What if I'm interested in pursuing a Leadership position?

- You may review a list of open positions at <https://www.primehealthcare.com/welcome-to-the-prime-family/>. Additional Leadership positions may be posted at a future date, and you are welcome to apply.

6. When will we learn more about benefit offerings?

- Benefit offerings will be discussed during a Benefit Open Enrollment that will take place closer to the acquisition. To participate in the Benefit Open Enrollment process, an associate will have to submit their online application and receive and accept a conditional offer of employment.





Prime Healthcare

Saving hospitals. Saving jobs. Saving lives.

7. What will the pre-hire onboarding process consist of?

- Once an associate accepts a conditional offer of employment, a member of the Prime Healthcare Human Resources team will contact the associate by phone and/or email to schedule time to complete post-offer, pre-hire contingencies, or the “onboarding process.” We have streamlined the onboarding process for convenience. It will include:
 - i. A background check.
 - ii. Completion of a new I-9 form with Prime Healthcare.
 - iii. Onboarding paperwork will be administered electronically and conveniently through a web-based platform.
 - iv. A pre-employment physical exam and drug screen.
 - v. Vaccine and TB requirements.
 - vi. We may waive some of the above post-offer, pre-hire screening requirements if you provide a signed authorization to obtain copies of the same screenings conducted by Ascension. We will make these decisions on a case-by-case basis based on the documentation provided by Ascension. An authorization form will be included with the onboarding paperwork.

Once again, we look forward to working with you through the application process as we welcome you to Prime Healthcare. If you have further questions or comments, please email IllinoisHR@primehealthcare.com.

